

BVP LKR

CLASS-11,SUBJECT-ENGLISH

DATE-14/02/2021,Sub.tea.-L.P.SINGH

LETTER WRITING

Write a letter to the Manager, Oberai International, Lucknow, to find out the rates for conducting the wedding reception of your sister on the lawns, enquiring specifically about the catering cost per head, service and decoration charges and advance to be paid. You are Nandu / Nandini of Agra.